**Completed by:**        **Date:**

**Project:**

**Acceptance of:**  **Project Deliverable**  **Project Phase**  **Project**

**Description of project to be accepted:**

The project product (project deliverable, project phase, or project) described above has been reviewed against the prescribed acceptance criteria. Based on these criteria, the project product is accepted as follows:

**The project product is accepted**  As complete  Subject to the attached conditions

**Approved by:**

Print Name Signature Date

Print Name Signature Date

Project Manager Approval:

Print Name Signature Date

| **Conditions of Acceptance** | |
| --- | --- |
| 1. |  |
| 2. |  |
| 3. |  |